**Teacher Relief Request**

(Please print clearly)

|  |  |
| --- | --- |
| Teachers Name |  |
| AICES or CIS Event |  |
| Date of Event |  |
| Official AICES Position |  |
| School Name |  |
| Address |  |
| Phone No |  |
| School Contact |  |
| Contact Email |  |

**Teacher Release**

This is to certify that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ was replaced for the

period \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at a

cost of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ per day. Relief teacher’s contact number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Refund Amounts**

Qualified Teachers $350 per day

University Students $200 per day

**Amount Requested**

 Amount $\_\_\_\_\_\_\_\_\_\_\_\_\_

 Plus 10% GST $\_\_\_\_\_\_\_\_\_\_\_\_\_

 Total $\_\_\_\_\_\_\_\_\_\_\_\_\_

Payable to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ABN \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please post or email to

Greg Aitken

AICES Executive Officer

PO Box 9282

Orange East NSW 2800

Principal \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Principals Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_