

RISK ASSESSMENT TABLE 1

Activity: Softball Carnival
Blacktown Olympic Park
Eastern Road Rooty Hill
Element: Games

RISK MANAGEMENT TOOL

SUITABLE FOR:

- Team Sport Carnival

ACTIVITY: SECONDARY SOFTBALL AICES CHAMPIONSHIPS & TRIALS

LOCATION: Blacktown Olympic Park Eastern Road Rooty Hill

CONVENOR: Greg Aitken

RISK MANAGEMENT TOOL COMPLETED BY: Greg Aitken

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RISK ASSESSMENT MATRIX

(WorkCover NSW's publication Hazpak and the Australian Standard AS/NZS 4360:2004 provide the technical best practice advice for this management tool.)

Consider the worst case scenario ie. An accident does happen.

1. SEVERITY	2. LIKELIHOOD			
	How likely is it to be that bad?			
How severely could it hurt someone or how ill could it make someone?	Very likely Could happen Any time	Likely Could happen some time	Unlikely Could happen, but very rarely	Very unlikely Could happen, but probably never will
Kill or cause permanent disability or ill health	1	1	2	3
Long term illness or serious injury	1	2	3	4
Medical attention and several days off work	2	3	4	5
First aid needed	3	4	5	6
	The numbers show you how important it is to do something: 1 top priority: do something immediately 6 low priority: do something when possible			

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RISK CONTROLS

In priority order from maximum to minimum risk reduction.

- **Eliminate** (The event does not go ahead eg. extreme weather conditions; the hazard is removed eg. protruding sprinkler head on playing surface.)
- **Substitute** (Use another location or piece of equipment eg. eroded surface on netball court, vandalised toilets, vehicle not roadworthy.)
- **Isolate** (Limit access to hazard eg. temporary or permanent fencing, safety netting, field markings.)
- **Engineering Controls** (Add to the equipment eg. padding on goal post, locking device on wheels of movable judges' platform.)
- **Administrative Controls** (Provide instructions eg. rules, signs, PA announcements.)
- **Personal Protective Equipment** (Limit the impact of the hazard on the person eg. mouthguards, shin pads, helmets, visors, earmuffs, goggles, life jackets.)

Minimum Controls – All Sporting Activities (Please tick to acknowledge that these controls are in place.)

- Communication strategy to advise cancellation.
- Mobile phone.
- Emergency contact numbers including emergency services and facility's owners.
- First aid personnel and kits.
- Inspection of facility prior to use.
- Child Protection risks assessed.

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Hazard	Existing Controls	Risk Rating from Matrix	Additional Controls	Final Risk Rating (from Matrix)
Private cars – roadworthiness, skill and experience of drivers (unknown)	Nil	1	Each family to arrange transport for their players. The duty of care for the transport of the players is with the parents	4
Environmental Playing surface, and general equipment		1	The facility is provided by, Blacktown Olympic Park Request made for facility to my mown and marked facilities regularly checked & maintained by the Council. Staff to check fields for obstacles or foreign objects Students are briefed advise a staff member if they notice anything out of place ; eg glass on the field According to ASF rules the fitness of the ground for a game shall be decided by the palte umpire	4
Extreme Thunderstorms & Lightning	The "30/30" rule is recommended for lightning safety and serves as a guide for the suspension and subsequent resumption of activity	1	<ul style="list-style-type: none"> <input type="checkbox"/> Briefing given to each team's staff <input type="checkbox"/> As the flash-to-bang count approaches 30 seconds, all people at risk should be seeking or already inside safe shelters <input type="checkbox"/> Play will be suspended until waiting 30 minutes after the last sight of lightning or sound of thunder. It is important to emphasise that blue skies and lack of rainfall are not adequate reasons to breach the 30-minute return-to-play rule. 	2

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Heat Injuries (Heatstroke Sunburn)	Heat Policy	1	<ul style="list-style-type: none"> <input type="checkbox"/> Briefing given to each team's staff <input type="checkbox"/> Increase in water intake by particularly during games <input type="checkbox"/> Brief all students to carry personal water bottles to all games <input type="checkbox"/> Staff to implement Heat policy by assess environmental conditions when the need arises <input type="checkbox"/> Each team to have sun screen available to all staff and students in large dispenser packs <input type="checkbox"/> Encourage students to bring personal sun screen through all correspondence that is sent to them in the lead up to the trials & championships. <input type="checkbox"/> Eskies to be provided by all Teams. <input type="checkbox"/> Ice to be provided by each team <input type="checkbox"/> Hats and blockout to be worn at all times. <input type="checkbox"/> Drinks Break During Playing Time: 	4
Injuries as a result of the game	Each player on the diamond must adhere to the ASF Rules for protective gear Inspection by umpire before each game.	1	<ul style="list-style-type: none"> <input type="checkbox"/> Equipment Inspection by umpire before each game. <input type="checkbox"/> Mouth guards & shin guards are recommended to be worn by players 	4
Sports Injuries Sprains, strains, fractures, bruising, concussion, grazing, lacerations, ball impact injuries		1	<ul style="list-style-type: none"> <input type="checkbox"/> Briefing given to each team's staff <input type="checkbox"/> Staff then Brief players on warm up procedures, rules of the games, and awareness of others on the court, appropriate protective equipment worn, first aid kits available, qualified first aiders present 	3
Behaviour inappropriate / Unacceptable Student behaviour		1	CODE of Behaviour enforced Umpire maintains control of the game	5

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No jewellery to be worn that could injure another player	ASF rules state all jewelry to be removed or taped prior to taking the diamond	1	<ul style="list-style-type: none"><input type="checkbox"/> Inspection by umpire before each game.<input type="checkbox"/> All jewellery is removed, including watches, bracelets, rings, earrings, neck chains or other items of jewellery.<input type="checkbox"/> Medical alert bracelets or necklaces are not considered jewellery but if worn, they must be taped to the body	6
Spectators Fly balls	Balls leaving the playing area can impact on spectators	1	Spectators need to be aware that play is in progress, and that fly balls could land where they are as spectators. Team staff are to remind spectators of the risk of fly balls	3